

## MYFS BOARD MEETING

April 25, 2023

### MINUTES

A Board Meeting of the Board of Directors was held at 624 NW 5<sup>th</sup> Street Moore, OK on Tuesday, April 25, 2023, at 10:00 A.M. Proper notice and agenda were posted at 624 NW 5<sup>th</sup> Street Moore, OK. The meeting was called to order at 10:06 A.M.

**Board Members Present:** Jeff Arvin, Paul Arvin, Rhiannon Baker, Chief Todd Gibson, Kathy Haynes, Dana Johnson and, Patricia Johnson.

**Board Members Absent:** Dr. Kristy Hernandez, Brian Marlett, and Tahereh Rogers.

**Staff Present:** Melissa Chapman, Donita Goodin, and Lisa Williams.

#### **Minutes of March Board Meeting:**

- The minutes of the March 22, 2023, meeting were reviewed.

Chief Todd Gibson moved for approval of the minutes from March 22, 2023. Second by Rhiannon Baker. All board members in favor, none opposed, and no abstentions.

#### **MYFS Fiscal Management Reports:**

- MYFS March Balance sheet, Profit and Loss Statement, and Transaction List were reviewed. Lisa Williams reported no unusual occurrences. Melissa Chapman reported the final ERC payment was received. Lisa reviewed the plan to utilize a large portion of the ERC funds to implement salary adjustments. Jeff Arvin asked for further details of the plan and how the agency's financial sustainability would be ensured. Lisa detailed the current cost of increases as well as future plans, with emphasis on long-term financial sustainability.

Chief Todd Gibson moved for approval of the MYFS fiscal management reports. Second by Paul Arvin. All board members in favor, none opposed, and no abstentions.

#### **Application for United Way Board Serve Member:**

- Lisa Williams discussed the opportunity to recruit a board member through the United Way Board Serve. This opportunity requires the agency to make an application to be eligible for one of their trained individuals to be part of the MYFS board. If selected, the recruited board member would serve a minimum of a one-year term.

Chief Todd Gibson moved for approval of the Application for United Way Board Serve Member. Second by Patricia Johnson. All board members in favor, none opposed, and no abstentions.

**Fundraising Committee Update:**

- Dana Johnson reported on the fundraising event proposal and detailed all information the committee has determined thus far. Since the event is projected to occur during the United Way black out fundraising period, Lisa Williams informed the board of the need to ask United Way for approval for the event.

Chief Todd Gibson moved for approval of the Fundraising Committee Update and request for special permission from United Way for the event and date. Second by Patricia Johnson. All board members in favor, none opposed, and no abstentions.

**Health Information Exchange Update:**

- Lisa Williams provided an update on the health information exchange. Lisa discussed patient privacy and individual rights regarding the sharing of private health information. Based on current HIE information, MYFS would qualify for an exemption due to being certified by ODMHSAS as a substance use disorder provider.

No Action Required.

**Corporate Compliance Plan:**

- Lisa Williams reported no changes at this time.

No Action Required.

**United Way Site Visit: April 21, 11:00-12:40:**

- It was noted that the date of the site visit listed on the agenda was an error. The correct date is April 25. Lisa Williams discussed the United Way site visit in detail. She informed the board that Hart Brown, Principal of VISTA Academy, would be representing Moore Public Schools during the presentation to the United Way subcommittee. Jeff Arvin requested that the board members introduce themselves and give a brief description of their involvement with the community and MYFS.

Chief Todd Gibson moved for approval of the United Way Site Visit agenda contingent on the date being changed to the correct date. Second by Patricia Johnson. All board members in favor, none opposed, and no abstentions.


**New Business Not Known at the time of the Posting of this Agenda:**

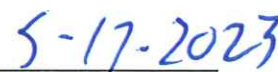
- None.

**Announcements and Board Member Discussion:**

- Next Board Meeting: May 17, 2023 at 8:00 A.M.

Adjourn at 10:35 a.m.

  
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Jeff Arvin, President

  
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Date