

**MYFS BOARD MEETING**

**February 21, 2024**

**MINUTES**

A Board Meeting of the Board of Directors was held at 624 NW 5<sup>th</sup> Street Moore, OK on Wednesday, February 21, 2024 at 8:00 A.M. Proper notice and agenda were posted at 624 NW 5<sup>th</sup> Street Moore, OK. The meeting was called to order at 8:04 A.M.

**Board Members Present:** Jeff Arvin, Rhiannon Baker, Chief Todd Gibson, Kathy Haynes, Patricia Johnson, and Tahereh Rogers

**Board Members Absent:** Dana Johnson, Paul Arvin, and Kiara Benson

**Staff Present:** Melissa Chapman and Lisa Williams

**Minutes of January Board Meeting:**

- The minutes of the January 17, 2024, meeting were reviewed.

Chief Todd Gibson moved for approval of the minutes from January 17, 2024. Second by Rhiannon Baker. All board members in favor, none opposed, and no abstentions.

**MYFS Fiscal Management Reports:**

- MYFS January balance sheet, profit and loss, and transaction list were reviewed.

Tahereh Rogers moved for approval of the MYFS fiscal management reports. Second by Chief Todd Gibson. All board members in favor, none opposed, and no abstentions.

**VOCA Grant Application Requested Amount Revised: \$208,289**

- Lisa Williams discussed revising the amount requested for the VOCA grant application. This requested revised amount of \$208,289 will be used for personnel and benefit cost for 2.5 FTEs.

Tahereh Rogers moved for approval of the VOCA grant application requested amount revised: \$208,289. Second by Chief Todd Gibson. All board members in favor, none opposed, and no abstentions.

**Recipient of Wharton Family Mental Health Award:**

- Lisa Williams reported at the United Way Gala, the United Way of Central Oklahoma recognized MYFS with the Wharton Family Mental Health award.

No Action Required.

**United Way Subcommittee Meeting:**

- Lisa Williams reported on the meeting with the United Way subcommittee chairpersons. During this meeting, Lisa acknowledged the increase in MYFS board attendance (80%) compared to previous years. At this time the United Way site visit date has not been determined yet.

No Action Required.

**Program Reports:**

- A. CARS
- B. MAST
- C. VOCA
- D. PASS
- E. SCHOOL-BASED

Lisa Williams reported that there continues to be a waiting list for general outpatient services. MAST referrals are still occurring, and new students are coming. The SBS program is going strong. All other programs are steady and going well.

No Action Required.

**Corporate Compliance Plan:**

- Lisa Williams reported that there are no changes at this time.

No Action Required.

**Critical Incident Reports:**

- Lisa Williams reported one off-site critical incident. Proper documentation was reported.

No Action Required.

**Discussion and Possible Vote to Enter Executive Session, As Authorized by 25 O.S. § 307- Retirement and Succession Plan for Executive Director:**

- MYFS board of directors voted to enter Executive Session.

Chief Todd Gibson moved to enter Executive Session. Second by Tahereh Rogers. All board members in favor, none opposed, and no abstentions.

Board members and Executive Director entered Executive Session.

Tahereh Rogers moved to return to regular session. Second by Chief Todd Gibson. All board members in favor, none opposed, and no abstentions.

Patricia Johnson made a motion to authorize the hiring committee to offer the position of Successor to the Executive Director when a selection has been made by the committee. Second by Kathy Haynes. All board members in favor, none opposed, and no abstentions.

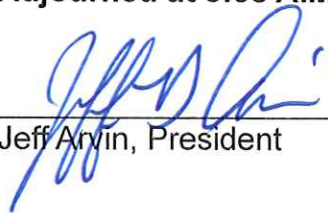
**New Business not Known at the Posting of this Agenda:**

- None.

**Announcements and Board Member Discussion:**

- The next board meeting was determined at the time of this meeting. The next board meeting is scheduled for Wednesday, March 13, 2024.

**Adjourned at 8:38 A.M.**

  
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Jeff Arvin, President

3-13-2024  
Date