

## MYFS BOARD MEETING

January 18, 2023

### MINUTES

A Board Meeting of the Board of Directors of MYFS was held a meeting at 624 NW 5th Street Moore, OK, on Wednesday, January 18, 2023, at 8:00 A.M. Proper notice and agenda were posted at 624 NW 5th Street Moore, OK. The meeting was called to order at 8:03 A.M.

**Board Members Present:** Jeff Arvin, Paul Arvin, Rhiannon Baker, Chief Todd Gibson, Dr. Kristy Hernandez, Dana Johnson, Patricia Johnson, Brian Marlett, and Tahereh Rogers.

**Board Members Absent:** None.

**Staff Member Present:** Melissa Chapman, Donita Goodin, and Lisa Williams.

#### **Minutes of the November Board Meeting:**

- The minutes of November 16, 2022, meeting were reviewed.

Paul Arvin moved for approval of the minutes from November 16, 2022. Second by Dr. Kristy Hernandez. All board members in favor, none opposed, and no abstentions.

#### **MYFS Fiscal Management Reports:**

- MYFS November and December 2022 Balance sheets, Profit and Loss statements, and Transaction lists were reviewed. Lisa Williams highlighted two separate transactions that were annual fees for OAYS and for payment for application of ERC funds by Robert St. Pierre. There were no other unusual occurrences.

Chief Todd Gibson moved for approval of the MYFS Fiscal management reports. Second by Patricia Johnson. All board members in favor, none opposed, and no abstentions.

#### **United Way Allocation Request:**

- Lisa Williams discussed the United Way 2023 allocation request. The amount requested is \$91,546.

Dr. Kristy Hernandez moved for approval of the United Way allocation request. Second by Brian Marlett. All board members in favor, none opposed, and no abstentions.

#### **VOCA Grant Application Request:**

- Lisa Williams discussed the VOCA grant request. MYFS is asking for \$218,379, which will cover costs for three positions. Lisa further reported that she does not anticipate an increase in VOCA funding this year. Additionally, VOCA is requesting a

sustainability plan. Lisa is collaborating with OAYS to construct a solid sustainability plan to submit with the VOCA application.

Chief Todd Gibson moved for approval of the VOCA grant request. Second by Dr. Kristy Hernandez. All board members in favor, none opposed, and no abstentions.

**CDBG Grant Application Request:**

- Lisa Williams discussed the City of Moore CDBG grant request. In the last two years, there has been a reduction in funding. MYFS is asking for \$16,000, which will cover partial personnel costs for the FTOP and SBS programs.

Dr. Kristy Hernandez moved for approval of the CDBG grant request. Second by Chief Todd Gibson. All board members in favor, none opposed, and no abstentions.

**Renewal of BCBS Health Insurance:**

- Lisa Williams discussed the renewal of the BCBS health insurance plan. Paul Arvin recommended researching a pre-taxed nonprofit organization health insurance plan option for the future.

Chief Todd Gibson moved for approval of the renewal of the BCBS health insurance plan. Second by Tahereh Rogers. All board members in favor, none opposed, and no abstentions.

**Renewal of Liability and Cybersecurity Insurance Policy:**

- Lisa presented the renewal information

Chief Todd Gibson moved for approval of the renewal of the BCBS health insurance plan. Second by Tahereh Rogers. All board members in favor, none opposed, and no abstentions.

**ODMHSAS Certification Site Visit and Report:**

- Lisa Williams reported the success of the ODMHSAS site visit. The results of the site visit were highlighted in the exit summary report, which revealed no deficiencies. This report and recommendations for certification will be presented to the ODMHSAS board for approval on January 26, 2023.

No Action Required.

**Corporate Compliance Plan:**

- Lisa Williams reported that there are no changes at this time.

No Action Required.

**Program Reports:**

- A. CARS
- B. MAST
- C. VOCA
- D. PASS
- E. SCHOOL-BASED

Lisa Williams reported on each program. Lisa discussed the dramatic increase in CARS referrals and the lengthy MAST waiting list. All other programs are full and thriving. Lisa further discussed the successful utilization of funding for the Healthy Transitions program.

No Action Required.

**Critical Incident Reports:**

- Lisa Williams reported no critical incidents at this time.

No Action Required.

**New Business Not Known at the time of Posting this Agenda:**

- Jeff Arvin discussed the upcoming United Way Snowflake Gala that Lisa Williams and he will attend.

Lisa Williams thanked the board for their 100% board member attendance this day and expressed the importance for future board meetings.

**Announcements and Board Member Discussion:**

- The next board meeting is scheduled on February 16, 2022, at 8:00 A.M.

Adjourn at 8:27 A.M.

  
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Jeff Arvin, President

2-15-2023  
Date

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