

MYFS BOARD MEETING

March 22, 2023

MINUTES

A Board Meeting of the Board of Directors of MYFS held a meeting at 624 NW 5th Street Moore, OK on Wednesday, March 22, 2023, at 8:00 A.M. Proper notice and agenda were posted at 624 NW 5th Street Moore, OK. The meeting was called to order at 8:05 A.M.

Board Members Present: Jeff Arvin, Rhiannon Baker, Chief Todd Gibson, Patricia Johnson, Brian Marlett, and Tahereh Rogers.

Board Members Absent: Paul Arvin, Dr. Kristy Hernandez, and Dana Johnson.

Minutes of February Board Meeting:

- The minutes of the February 15, 2023, meeting were reviewed.

Chief Todd Gibson moved for approval of the minutes from February 15, 2023. Second by Tahereh Rogers. All board members in favor, none opposed, and no abstentions.

Appointment of New Board Member, Kathy Haynes:

- Kathy Haynes was appointed as a new member of the Board. Introductions were made. All Board members and staff welcomed Kathy.

Chief Todd Gibson moved for approval on the appointment of new board member, Kathy Haynes. Second by Patricia Johnson. All board members in favor, none opposed, and no abstentions.

MYFS Fiscal Management Reports:

- MYFS February MYFS Balance sheet, Profit and Loss Statement, and Transaction List were reviewed. Lisa Williams reported no unusual occurrences.

Chief Todd Gibson moved for approval of the MYFS fiscal management reports. Second by Rhiannon Baker. All board members in favor, none opposed, and no abstentions.

Receipt of ERC funds: \$238,504.43

- Lisa Williams reported receiving the first two ERC payments. Melissa Chapman reported the final payment is expected to arrive within four to six weeks.

No Action Required.

Oklahoma State Health Information Exchange:

- Lisa Williams discussed the upcoming implementation of the HIE and the potential negative effects it could have on MYFS and the services we provide. Lisa further discussed the HIE \$5000 enrollment fee as well as the monthly fee that would be required.

No Action Required.

Fundraising Opportunities:

- Lisa Williams reported on the mandatory meeting she and Jeff attended with United Way. As a result of that meeting, there was discussion regarding potential fundraising opportunities. Lisa reported that MYFS By-Laws accommodate a Board fundraising committee. Tahereh Rogers suggested choosing members that would like to participate in the fundraising committee. The following board members volunteered to be members of that committee: Paul Arvin, Chief Todd Gibson, Kathy Haynes, Dana Johnson, Patricia Johnson, and Kathy Haynes. It was also requested that Melissa Chapman be a part of the committee.

No Action Required.

United Way Subcommittee Meeting:

- Lisa Williams discussed the upcoming United Way Subcommittee Meeting that will occur sometime in April. The date has not been determined at this time and the board will be notified once this has been announced.

No Action Required.

Program Reports:

- A. CARS
- B. MAST
- C. VOCA
- D. PASS
- E. SCHOOL-BASED

- Lisa Williams provided details about each program and indicated all programs are going strong. Donita Goodin reported consistent referrals while addressing the waitlist. Donita further discussed recruiting interns for the upcoming year. Lisa and Donita discussed DMH flexibility on a current Substance Use Disorder assessment tool and the exploration of alternative assessment tools to be implemented in the future.

No Action Required.

Critical Incident Reports:

- Donita Goodin reported two critical incidents. Proper reporting and documentation were completed.

No Action Required.

New Business Not Known at the Time of Posting of this Agenda:

- Lisa Williams reported the needs assessment survey will be distributed soon. Further, Lisa thanked the board for their past and future participation in the needs assessment survey.

No Action Required.

Announcements and Board Member Discussion

Next Board Meeting:

- The April board meeting is contingent on when the United Way Subcommittee is scheduled for their site visit. The next board meeting will align with that date and will be announced once this information is received.



Jeff Arvin, President

4-25-2023
Date