

**MYFS BOARD MEETING**

**May 18, 2022**

**MINUTES**

A Board Meeting of the Board of Directors of MYFS held a meeting at 624 NW 5<sup>th</sup> Street Moore, OK on Wednesday, May 18, 2022 at 8:00 a.m. Proper notice and agenda were posted at 624 NW 5<sup>th</sup> Street Moore, OK. The meeting was called to order at 8:04 A.M.

**Board Members Present:** Jeff Arvin, Paul Arvin, Chief Todd Gibson, Dana Johnson, Patricia Johnson, Brian Marlett, and Tahereh Rogers

**Board Members Absent:** Dr. Kristy Hernandez

**Staff Members Present:** Melissa Chapman, Donita Goodin, and Lisa Williams

**Minutes of April Minutes:**

- The minutes of the April 21, 2022, meeting were reviewed.

Chief Todd Gibson moved for approval of the minutes from April 21, 2022. Second by Tahereh Rogers. All board members in favor, none opposed, no abstentions.

**MYFS Fiscal Management Reports:**

- MYFS April 2022 Balance sheet, Profit and Loss statement, and Transaction list were reviewed. Lisa Williams reported there were no unusual occurrences.

Chief Todd Gibson moved for approval of the MYFS fiscal management reports. Second by Patricia Johnson. All board members in favor, none opposed, no abstentions.

**Corporate Compliance Plan:**

- Lisa Williams reported there are no changes at this time.

No Action Required.

**Critical Incident Reports:**

- Lisa Williams reported two Critical Incidents since the last Board meeting. Each incident was addressed and documented.

No Action Required.

**United Way Site Visit Update:**

- Lisa Williams and Jeff Arvin discussed the United Way site visit. Lisa stated the subcommittee provided positive feedback about the visit. Jeff thanked board members for their participation and recognized the impact of MAST student's remarks. Tahereh Rogers expressed her appreciation on attending her first site visit and recognized the student's presentations.

No Action Required.

**Program Reports:**

- A.) CARS
- B.) MAST
- C.) VOCA
- D.) PASS
- E.) SCHOOL-BASED

- Lisa Williams reported all programs are running at capacity.. MAST program has had an unprecedented 105 referrals this past school year. There are currently 20 referrals on the MAST waiting list. Lisa said the PASS program is running steady while the SBS program is winding down for the end of the school year. Lisa talked about the summer camps. The June summer camp is full, and the July camp is filling up.

- Donita Goodin discussed referrals as being steady with 25 to 30 referrals on the waiting list. Donita reported welcoming an intern as a full-time employee starting in June after completing her internship. With the new staff addition, MYFS will be fully staffed. Donita shared that the University of Oklahoma Health Sciences Center has selected MYFS to participate in clinical training in the problematic sexual behavior cognitive-behavioral therapy - adolescent (ages 13-18) model.

No Action Required.

**New Business Not Known at the Time of the Posting of this Agenda:**

- Lisa Williams recognized Chief Todd Gibson along with of Judge Rogers for assistance in securing a higher level of therapeutic care for a juvenile.

- Lisa Williams discussed the visit to the agency from Representative Mark McBride and his dog Cali. The staff and youth from the MAST program had the opportunity to visit with Rep. McBride. Representative McBride was very engaging with the students.

- Lisa Williams discussed the current COVID-19 guidelines, more specifically MYFS mask policy. Lisa will be revisiting with staff concerning their comfort levels and concerns surrounding the mask policy. Chief Todd Gibson provided information about Cleveland County infection levels through his meetings with Cleveland County health officials. Tahereh Rogers thought the summer would be a good transition period for staff. Lisa further discussed the implications of the mask policy and how combined with the ionized air filter system has added to the safety of staff and clients.

**Announcements and Board Member Discussion:**

- Next board meeting is scheduled June 15, 2022.

**Adjourn at 8:44 A.M.**

  
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Jeff Arvin, President

  
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Date