

MYFS BOARD MEETING

October 18, 2023

MINUTES

A Board Meeting of the Board of Directors was held at 624 NW 5th. Street Moore, OK on Wednesday, October 18, 2023, at 8:00 A.M. Proper notice and agenda were posted at 624 NW 5th Street Moore, OK. The meeting was called to order at 8:05 A.M.

Board Members Present: Jeff Arvin, Rhiannon Baker, Kathy Haynes, Dana Johnson, Patricia Johnson, and Tahereh Rogers.

Board Members Absent: Paul Arvin, Hart Brown, and Chief Toff Gibson.

Staff Present: Melissa Chapman, Lynnette Mason, and Lisa Williams.

Minutes of the September Board Meeting:

- The minutes of the September 20,2023, meeting was reviewed.

Tahereh Rogers moved for approval of the minutes from September 20, 2023. Second by Rhiannon Baker. All board members in favor, none opposed, and no abstentions.

Appointment of Board Member Serve Member, Kiara Benson:

- Kiara Benson was appointed as a new member of the Board. She graduated from the United Way of Central Oklahoma Board Serve program and was matched with our agency. All Board members and staff were introduced and welcomed Kiara.

Patricia Johnson moved for approval of the appointment of board member Kiara Benson. Second by Rhiannon Baker. All board members in favor, none opposed, and no abstentions.

MYFS Fiscal Management Reports:

- MYFS September Balance sheet, Profit and Loss statement, and Transaction list were reviewed. Lisa Williams reported on plumbing fees and the remaining installment due for the flooring. There were no other unusual occurrences.

Tahereh Rogers moved for approval of the MYFS fiscal management reports. Second by Kathy Haynes. All board members in favor, none opposed, and no abstentions.

Nominating Committee for Board Officers:

- The nominating committee was established. The committee will consist of Tahereh Rogers, Patricia Johnson and Rhiannon Baker. The board will vote next month on the nominees.

Dana Johnson moved for approval on the nominating committee for the Officers of the Board of Directors. Second by Kathy Haynes. All board members in favor, none opposed, no abstentions.

MYFS FY23 Annual Financial Statements:

- The MYFS FY23 Annual Financial Statements were reviewed. Lisa Williams discussed the Annual Financial statements process and findings. Lisa reported that she and Melissa Chapman did a thorough review of the statements before the final statements were received.

Tahereh Rogers moved for approval of the MYFS FY23 Annual Financial Statements. Second by Rhiannon Baker. All board members in favor, none opposed, no abstentions.

MYFS 990:

- The MYFS 990 was reviewed. Lisa Williams reported that she and Melissa Chapman did a thorough review of the MYFS 990 before the final version was received. The MYFS 990 will be submitted electronically.

Tahereh Rogers moved for approval of the MYFS 990. Second by Rhiannon Baker. All board members in favor, none opposed, no abstentions.

Update on Managed Care and Contracts:

- Lisa Williams reported receiving all three contracts for managed care. The tentative start date for managed care is April 1, 2024.

No Action Required.

Fundraising Committee Update:

- Lisa Williams recapped the Pancake Breakfast Fundraiser and reported all income received for the event. Tahereh Rogers thanked all members and participants for their efforts. There was discussion of the next fundraising event and the possibility of coordinating it around the MPS wrestling tournament.

Patricia Johnson moved for approval of the Fundraising Committee update. Second by Rhiannon Baker. All board members in favor, none opposed, no abstentions.

Corporate Compliance Plan:

- Lisa Williams reported no changes at this time.

No Action Required.

Program Reports:

- A. CARS
- B. MAST
- C. VOCA
- D. PASS
- E. SCHOOL-BASED

- Lynnette Mason reported on the current waiting list. Lynnette further expanded on the lack of referrals since October 2. Lynnette will be keeping tabs on referral trends. Lisa Williams reported on all other programs. There has been a steady increase in referrals to the MAST program with fluctuations in program acceptance and those declining. The VOCA and PASS programs have been steady. The SCHOOL-BASED program has been going strong. There has been an increase in referrals from elementary schools.

No Action Required.

Critical Incident Reports:

- None.

No Action Required.

New Business not known at the Time of Posting of this Agenda:

- None.

Announcements and Board Member Discussion:

- The next board meeting is scheduled on January 17, 2024.

Adjourn at 8:45 A.M.



Jeff Arvin, President



Date